



Loving Jesus, Serving Others

Job Description for Youth and Children’s worker

Responsible to	The Vicar and Associate Vicar
Responsible for	Volunteers and all those involved with the Youth and Children’s ministry at Holy Trinity Boston
Hours	38 hours per week spread over 6 days
Main Duties	<p>To provide leadership, oversight and administration of Youth and Children’s Work for those aged between 3 and 18.</p> <p>To co-ordinate and lead programmes for young people in the church for their discipleship and to continue to integrate them into the wider life of the church, including opportunities to serve and develop their gifts and talents.</p> <p>To identify and develop opportunities for outreach within the community to youth, children and their families.</p>
Other Duties	<p>To oversee the work of all those involved with youth and children’s work and to work alongside them.</p> <p>To exercise active pastoral care for young people in church.</p> <p>To identify and create opportunities for participation in special events and workshops for young people.</p> <p>To aid with the organisation of residentials and mission trips for young people. To oversee these and teams involved where appropriate in collaboration with others involved in the organisation.</p>

	<p>To maintain and build on existing links with local schools, the RoadHoG youth bus and community youthwork by initiative and/or invitation.</p> <p>To recruit, in line with Diocesan policies, volunteers and to provide opportunities for their development including any training required. To ensure those working with young people and children have a current DBS and Safeguarding training, in liaison with Holy Trinity's Safeguarding Officer and Safeguarding Administrator.</p> <p>To liaise with Parents, Guardians and Carers.</p> <p>Attend all meetings as required, including PCC, and to represent the needs and views of young people in areas relating to youth and children's work and to report on the work undertaken.</p> <p>To be involved in and support wider church life.</p> <p>To introduce, with the approval and support of Holy Trinity and the PCC, strategies and objective for the ongoing ministry of Youth and Children's ministry, and supply budget proposals for this work.</p> <p>To take responsibility for the Youth Ministry budget and resources.</p> <p>To provide items and issues for prayer relating to work.</p> <p>ADDITIONAL</p> <p>You will be provided with an annual appraisal by your line manager where the development of your spiritual growth, gifts and skills will be discussed.</p> <p>You will be encouraged to undertake appropriate Continuous Personal Development (CPD) and funding may be made available for this by the PCC.</p>
Reviewed by Name	
Signature of Reviewer	
Date of Review	